

Hiring! Essex County Office of Community Resources & Planning

The Essex County Office of Community Resources & Planning has several professional job titles available, including Grant Assistant. This department works closely with municipal partners to develop, and secure funding for, the planning initiatives and projects that strengthen Essex County communities.

Available Titles: Office Manager; Grant Assistant; Junior Planner; Project Coordinator; Principal Account Clerk. Please see Job Announcement for job summaries, qualifications, and salary details specific to each title.

<https://www.co.essex.ny.us/downloads/CommunityResourcesVacanciesAnn.pdf>

Location: Elizabethtown, NY

Benefits: NYS Retirement; Health Insurance; Sick Leave; Vacation and Personal time; **Optional** Dental and Life Insurance plans, Flexible Spending Account; Employee Assistance; Paid Holidays; 37.5 hour work week, Mon. – Fri.

Essex County is an Equal Opportunity Employer

Apply online through the Employment Portal: [Civil Service Job Openings and Exams](#)