



Clarkson[™]
INSTITUTE FOR A
SUSTAINABLE ENVIRONMENT



**compost
for good**
reimagining waste

ANCA
Growing The New Economy

Community Wasted Food Outreach and Assessment - Project Coordinator

Description: Clarkson University and partner ANCA's Compost for Good (CfG) project are looking for a Project Coordinator for a set of food waste reduction and recycling grants. With grants through USDA's Rural Business Development Grant (RBDG) program, Clarkson and CfG have promoted the sustainable management of wasted food in several communities in Northern NY for 4 years. Funding for work in 2026 will expand education and community focused outreach campaigns through the creation of a network of volunteer food waste reduction stewards throughout the North Country. We are seeking a Project Coordinator to support implementation of the grant deliverables, including on-going communication with, and organization and support for the food waste stewards; updates of the toolkit and outreach resources, including graphic design; conducting community outreach and communication activities including social media management; and, conducting food waste assessments.*

Requirements: Reliable transportation; Ability to work independently but in coordination with a team; Strong interest in community vitality; Remote work with option for office space in Saranac Lake and/or Potsdam

Preferred: Strong communication, outreach/education, project management and organizational skills. Experience with community-focused grant implementation. Skilled at spreadsheet, word processing, marketing, social media, and graphic design (e.g., Canva) software. Experience with food systems, soil health, and/or sustainable waste management strategies.

Compensation: 20 hours/week through December 2026 (with a potential for extension). \$20-25/hour commensurate with experience. Travel will also be compensated. The successful candidate will act as a consultant to Clarkson.

To apply: Please send a cover letter and resume to spowers@clarkson.edu. These materials should elaborate on your experience with project organization and management, community outreach and engagement, and any wasted food recycling or recovery activities. We will start reviewing applications on February 2nd; applications will be accepted until the position is filled.

*Food waste assessments help generators of food scraps understand where, how and how much they generate and strategies for reducing or recycling that waste (e.g., schools, restaurants, grocery stores).